



**Infrastructure, Planning & Growth Management | Economic Development  
2 Vacancies, Permanent Full-Time | Non-Union  
Competition # 26-P-35**

Located on the historic, 386-kilometre Trent-Severn Waterway in the heart of the Kawartha tourism region, Peterborough is a unique community known for its exceptional quality of life and beautiful setting. The city has been named one of 52 destinations to visit in 2025 by the New York Times.

The City has been shaped by its connection to the waterway, nature, and by the people who call it home. Peterborough is a community of doers and dreamers that are resourceful, passionate, creative and brimming with local pride.

Before it was ever known as Peterborough, this land was called Nogojiwanong – Ojibwe for “the place at the foot of the rapids.” Today, the city remains continuously in motion, guided by a deep sense of community and connection. The City is located on the Treaty 20 Michi Saagiig Anishinaabeg territory and in the traditional territory of the Michi Saagiig and Chippewa Nations, known collectively as the Williams Treaty First Nations.

## Job Details

The Economic Development Officer supports the City’s Economic Development Division by implementing, monitoring, and reporting on initiatives that advance Peterborough’s key economic sectors. This role leads project planning and execution, engages business and community stakeholders, and provides advisory support to local employers and investors. Responsibilities include conducting economic research and data analysis, identifying funding opportunities, supporting policy development, and contributing to marketing, business retention and expansion and investment attraction efforts. The position also maintains economic content and investment-ready property inventories, collaborates on workforce development strategies, and prepares reports and budget inputs, while supporting equity, diversity, and Truth and Reconciliation priorities in economic planning.

## Qualifications

Qualifications include a university degree in Business Administration, Economic Development, Economics, Urban Planning, or a related field, with at least three years of progressive economic development experience, ideally in the public or municipal sector; a Master’s degree or Ec.D. certification is an asset. The role requires strong knowledge of economic development processes, growth strategies, planning principles, marketing, and land development, along with excellent analytical, research, and report-writing skills. Candidates must demonstrate strong communication, leadership, problem-solving, and relationship-building abilities, and be adaptable in a dynamic, innovative environment. Proficiency in Microsoft Office, economic development CRM tools, GIS, and graphic design software is required, along with strong presentation skills and the ability to attend offsite meetings and travel regularly.

## Salary

\$99,120 - \$103,625

## Application Information

Qualified applicants are invited to submit 1 file containing a résumé and cover letter (ensure your name is in the title of the document), quoting file number 26-P-35 on the file as well as in the subject line, no later than 11:59 p.m. on **March 22, 2026**, to, [recruiting@peterborough.ca](mailto:recruiting@peterborough.ca)

The City of Peterborough is an organization that strives to embrace the spirit of inclusion, diversity, equity and accessibility. We are an equal opportunity employer committed to building an inclusive and barrier-free environment in which all individuals

have access to the City's goods, services and facilities. If contacted for an employment opportunity, please advise People & Culture if you require an accommodation.

The personal information submitted for employment is collected under the Freedom of Information and Protection of Privacy Act and will be used to determine eligibility for employment. We thank you for your application but advise that only those selected for an interview will be contacted.

[www.peterborough.ca/jobs](http://www.peterborough.ca/jobs)